



Blackrock Education Centre
Ionad Oideachais na Carraige Duibhe

**Supply
two class
lists**

Write a book Rules

**Mixed
classes
treated as
one bundle**

**Books ALL in
English or
ALL as
Gaeilge.
No mixed
bundles!**

Write a Book Helpline
9:00am – 4:00pm
phone: (01) 236 5024

**Label on back inside
cover of child's book**

1. **Application/Registration** form accompanied by the fee must be posted to the Centre. Cheques to be made to Blackrock Education Centre. Fee of €20 per class – maximum €90 per school.
(If your school is in a disadvantaged area and this fee poses a problem please get in touch with us.)
2. As part of the Write a Book project classes will be invited to write ‘en bloc’ in either Irish or English. **NO MIXED BUNDLES, PLEASE.**
3. All books must use **official** labels with **all** relevant information. The label should be securely affixed to the **inside** back cover of each book.
4. **Two class lists are needed** (one for the office and one with the bundle of books). A class list must accompany each set of books with the total number of books enclosed printed clearly on top. Check your class list and be sure that an absent book is not listed as *it can cause major administrative problems*. A class list **must also** be attached to each set of books.
5. Books from children with learning difficulties to remain with the class bundle. In the case of the use of a word processor the teacher must sign to verify that it is the child's own work. Books must not be commercially bound. Teachers who consider that special attention should be given to a particular book should indicate this on the class list form.
6. To be part of the project we request that **each teacher participating will read one set of books**. A set of books will be given to each teacher the day they bring the books to the Centre. Teachers who present a bundle of books ‘as Gaeilge’ will read a bundle ‘as Gaeilge’. **Children are not to be involved in the judging of books** but, by all means, allow them to see them and read them. The set can be returned to the Centre as soon as it is read. **Please check delivery dates either in website (www.writeabook.ie) or in the Write a book Newsletter.**
7. Each class participating will receive a Special Merit Award. Mixed classes will be treated as one unit. Every child participating will receive a Write a Book Certificate.